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| **中央研究院人員到職前兼職揭露告知書**  （適用勞動基準法之約聘僱人員）   |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | 單位 | |  | | 職稱 |  | | 姓名 | |  | | **兼**  **職**  **情**  **形** | □無 □有（請於下表填列兼職情形，並經單位初審後，送院補辦兼職核准程序） | | | | | | | | | | 兼職單位 | | 兼職職稱 | | | 兼職期間 | | 兼職費及兼職時間 | | |  | |  | | |  | |  | | |  | |  | | |  | |  | | |  | |  | | |  | |  | | | 茲聲明：  本人係利用公餘時間，在不影響本職業務之推動及勞動契約之履行，且未涉及利益衝突前提下，兼任上開職務，如有利用上班時間兼職，即以院方依規定核給之事、休假日數內辦理，如有虛偽不實，願負全責。  簽 名：  中華民國　　年　　月　　日 | | | | | | | | | | | 單位初審： | | | | | | | | | | | 1. 經審視上述兼職情形後，同意該員到院任職日起兼職？　□是 □否，備註：   計畫主持人簽名：   1. 經審視上述兼職情形後，同意該員到院任職日起兼職？　□是 □否，備註：   單位主管簽名： | | | | | | | | | |   ※本告知書請新進人員詳細閱讀並親自填寫簽名，影印1份自存，正本送由服務單位留存；新進人員如有兼職情形，應經單位初審後，送院補辦兼職核准程序。  兼職相關規定說明   1. 依本院聘僱人員工作規則第5條第10款規定，聘僱人員於聘僱期間，非經本院同意，不得在外兼職。 2. 本院適用勞動基準法之約聘僱人員，須在不影響本職業務之推動及勞動契約之履行，且未涉及利益衝突前提下，經單位主管及計畫主持人同意並報院核備後，始得在外兼職。如為到院任職前之兼職，應於到院後補辦兼職核准程序。 |